Gift-It Privacy Policy



Your privacy is important to us!

This website is owned and operated by Develop-it GLOBAL Pty Ltd. ACN 623 666 991 and will be referred to as "we", "our" and "us" in our Privacy Policy. By using this site, you agree to the Privacy Policy of this website ("the website"). The Privacy Policy relates to the collection and use of personal information you may supply to us through your conduct on the website.

We reserve the right, at our discretion, to modify or remove portions of this Privacy Policy at any time. This Privacy Policy is in addition to any other terms and conditions applicable to the website. We do not make any representations about third party websites that may be linked to the website.

We recognise the importance of protecting the privacy of information collected about visitors to our website, in particular information that is capable of identifying an individual ("personal information"). This Privacy Policy governs the manner in which your personal information, obtained through the website, will be dealt with. This Privacy Policy should be reviewed periodically so that you are updated on any changes. We welcome your comments and feedback.

Personal information

Personal information about visitors to our site is collected only when knowingly and voluntarily submitted. For example, we may need to collect such information to deliver the products you ordered, to update you on the delivery, or answer any requests or enquiries. It is our intention that this policy will protect your personal information from being dealt with in any way that is consistent with applicable privacy laws in Australia.

Use of information

Personal information that visitors submit to our site is used only for the purpose for which it is submitted or for such other secondary purposes that are related to the primary purpose, unless we disclose other uses in this Privacy Policy or at the time of collection.

Collecting information on registered customers

As part of registering with us, we collect and store personal information about you to simplify the ordering process. To do this it may be necessary for you to provide additional information to us as detailed below.

Registration is completely optional. Registration may include submitting your name, email address, addresses, telephone number, newsletter subscription and other information. You may access this information at any time by logging in and going to your account – as this is a Beta version this access will not be available until July 2018.

Credit card details

Credit Card details are only stored to process the payment and will be deleted once payment is processed.

Stripe

We use Stripe as a 3rd party payment gateway. You will be required to setup a Stripe account in order for the funds of gift-vouchers sold by your business to be transferred into your Stripe account. At no time do we hold any money from Gift-voucher transactions. For more information on 3rd Party services please refer to Gift-it Terms of Use available on our website www.gift-it.com.au

Disclosure

Apart from where you have consented, disclosure is necessary to achieve the purpose for which it was submitted. Personal information may be disclosed in special situations where we have reason to believe that doing so is

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necessary to identify, contact or bring legal action against anyone damaging, injuring, or interfering (intentionally or unintentionally) with our rights or property, users, or anyone else who could be harmed by such activities. Also, we may disclose personal information when we believe in good faith that the law requires disclosure.



We may engage third parties to provide you with goods or services on our behalf. In that circumstance, we may disclose your personal information to those third parties in order to meet your request for goods or services.

Security

We strive to ensure the security, integrity and privacy of personal information submitted to our site, and we review and update our security measures in light of current technologies. Unfortunately, no data transmission over the Internet can be guaranteed to be totally secure. However, we will endeavour to take all reasonable steps to protect the personal information you give to us. Once we receive your personal information, we will also make our best efforts to ensure its security on our systems.

In addition, our employees and the contractors who provide services related to our information systems are obliged to respect the confidentiality of any personal information held by us. However, we will not be held responsible for events arising from unauthorised access to your personal information.

Collecting information from users

IP addresses

Our web servers gather your IP address to assist with the diagnosis of problems or support issues with our services. Again, information is gathered in aggregate only and cannot be traced to an individual user.

How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

Access to information

We will endeavour to take all reasonable steps to keep secure any information which we hold about you, and to keep this information accurate and up to date. If, at any time, you discover that information held about you is incorrect, you may contact us to have the information corrected.

In addition, our employees and the contractors who provide services related to our information systems are obliged to respect the confidentiality of any personal information held by us.

Links to other sites

We provide links to other websites that may be of interest to you. These linked sites are not under our control, and we cannot accept responsibility for the conduct of companies linked to our website. Before disclosing your

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personal information on any other website, we advise you to examine the terms and conditions of using that website and its privacy statement.



Changes to our Privacy Policy

We reserve the right to update this policy from time to time. Changes to this policy will be published on our site.

Problems or questions

If we become aware of any ongoing concerns or problems with our website, we will take these issues seriously and work to address these concerns. If you have any further queries relating to our Privacy Policy, or you have a problem or complaint, you can contact us either via the 'Contact us' section of our site or by support@gift-it.com.au

For more information about privacy issues in Australia and protecting your privacy, visit the <u>Australian Federal</u> <u>Privacy Commissioner's website</u>.